

BIRMINGHAM LAW CENTRE

(Registered charity number: 1087514)
(Company registration number: 4173542)

FINANCIAL STATEMENTS

YEAR ENDED

31 MARCH 2010

Langard Lifford Hall Limited
Accountants and Statutory Auditors
Lifford Hall Lifford Lane
Kings Norton
Birmingham
B30 3JN

BIRMINGHAM LAW CENTRE
INDEX TO THE FINANCIAL STATEMENTS

31 MARCH 2010

	Page
Company information	1
Trustees' report	2 - 10
Statement of Trustees' responsibilities	11
Auditors' report	12 - 13
Statement of financial activity	14
Balance sheet	15
Notes	16 - 21
BMAG Asylum Seekers Destitution Fund	22

BIRMINGHAM LAW CENTRE

COMPANY INFORMATION

31 MARCH 2010

COMPANY NUMBER	4173542
TRUSTEES	Chair Elizabeth Hensel Treasurer Mark Hunt Vice Chair Neil W Johnson Derek C Bennett resigned 9 April 2010 Kathy Kirlew Claire Barton resigned 13 July 2010 Raja Choudhury appointed 7 October 2010 Liz Heath appointed 7 January 2010
COMPANY SECRETARY	Allan P Norman resigned 16 September 2009 Peter J Lowen appointed 16 September 2009
CHIEF EXECUTIVE	Peter J Lowen
REGISTERED OFFICE	Dolphin House 54 Coventry Road Small Heath Birmingham B10 0RX
AUDITORS	Langard Lifford Hall Limited Accountants and Statutory Auditors Lifford Hall Lifford Lane Kings Norton Birmingham B30 3JN
BANKERS	Unity Trust Bank plc Nine Brindleyplace Birmingham B1 2HB
CHARITY NUMBER	1087514

BIRMINGHAM LAW CENTRE

TRUSTEES' REPORT

31 MARCH 2010

The Trustees, who are also Directors of the Charity for the purpose of the Companies Act, present their report and the audited financial statements for the year ended 31 March 2010.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Birmingham Law Centre is a registered company limited by guarantee under number 4173542 on 6 March 2001 and obtained charitable status on 13 July 2001 under number 1087514. On 31 October 2007, it changed its name from Birmingham Money Advice & Grants. It is governed by a Memorandum & Articles of Association dated 6 March 2001 and as amended by special resolution dated 29 October 2007.

The Charity believes that it is important to have a range of skills and experience represented on the Board of Trustees and this is reflected in the current membership.

Last year it was decided, that the Charity needed to recruit more trustees. Since then two new trustees have been co-opted onto the Board of Trustees. They have all completed an application form and attended interviews with the Chief Executive and another member of the Board.

The Birmingham Law Centre Board meets approximately every two months, but occasionally more frequently. The Company Secretary, Chief Executive and Staff Representative attend all meetings but are not Board members.

Responsibility for service provision is delegated to the Chief Executive. The Chief Executive will also be responsible for implementing a new strategic plan for the organisation, work on which has been progressing throughout the year. Operational policies and procedures provide the framework for the day to day operation of the Charity and these are approved by the Trustees.

The Trustees have not conducted a formal risk management exercise, but this is planned for the future. The major risks are loss of contracts and the short term nature of much of the Law Centre's funding generally. The main risk is the uncertainty about the future of government policy towards Legal Aid and the future of Legal Services Commission (LSC) Legal Help contracts which form a significant proportion of the charity's income.

Birmingham Law Centre is a member of the Law Centres Federation. This is the national body which sets the framework for the operation of Law Centres. Membership is obligatory for any organisation which wants to operate as a Law Centre. Birmingham Law Centre is also a member of AdviceUK which is a national umbrella body for advice organisations. AdviceUK and the Law Centres Federation work together closely on issues of mutual interest to their members.

BIRMINGHAM LAW CENTRE

TRUSTEES' REPORT (continued)

31 MARCH 2010

STATEMENT OF DISCLOSURE OF INFORMATION TO AUDITORS

We, the Directors of the company who held office at the date of the approval of these financial statements, as set out above, each confirm so far as we are aware, that:

- There is no relevant information of which the company's auditors are unaware; and
- We have taken all the steps that we ought to have taken as directors in order to make ourselves aware of any relevant audit information and to establish that the company's auditors are aware of that information.

OBJECTIVES AND ACTIVITIES

The full name of the Charity is Birmingham Law Centre.

The charitable purposes are:

- (a) The relief of poverty by the provision of welfare and legal advice services and advocacy;
- (b) The advancement of education by the training of others in the giving of debt, welfare and other related advice.
- (c) Such other charitable purposes as may from time to time be determined.

The Law Centre provides a service across the region of the West Midlands and specifically in the City of Birmingham and continues to provide training and awareness raising sessions in welfare benefits, debt, employment discrimination and community care law.

Birmingham Law Centre relieves poverty by providing assistance to individual clients and households. This can increase people's real income, but also facilitate the potential for increasing personal income by joining the labour market. The Law Centre also helps people with managing personal debt difficulties.

In cases of asylum seekers and others unable to access any statutory welfare provision, who are often without basic food and shelter, funds are raised from internal trusts or by making applications to other charitable trusts. These grants are then provided to individuals to alleviate assessed need. Assistance is also provided in the form of temporary accommodation, through properties generously made available with the assistance of partner organisations.

BIRMINGHAM LAW CENTRE

TRUSTEES' REPORT (continued)

31 MARCH 2010

The Charity achieves its objectives by providing a legal advice and representation service to individuals and communities in financial need. It achieves this by:

- Increasing the range of Birmingham Law Centre's legal advice categories by seeking further funding, preferably by forming partnerships with other agencies in order to maximise the public benefit of the work carried out.
- Ensuring the continuing good governance and secure financial base for the Charity's principal activities.
- Providing specialist debt advice - a licence from the Office of Fair Trading is held to offer this service; assisting clients with negotiating with their creditors and providing court representation if necessary.
- Being a specialist-legal provider of welfare benefits advice; this includes offering advice and assistance, with all welfare benefit problems, however simple or complex, and providing, in appropriate cases, legal representation to bring cases before the Social Security Commissioners, High Court or the Court of Appeal.
- Being a specialist-level provider of community care advice; this area of advice work is about services provided by the NHS and Social Services departments. The Law Centre provides a range of services to users of home help, services with children, destitute asylum-seekers, vulnerable adults, hospital discharge, disability assessments of need etc. In cases where it is appropriate, the Law Centre provides help in court cases for clients to obtain their legal entitlements.
- Providing specialist advice and representation for people who have experienced discrimination in their employment.
- Obtaining grants from charities and trusts on behalf of individuals and families in need

THE BIRMINGHAM LAW CENTRE CHARITABLE GRANT-MAKING POLICIES:

The Trustees have established and approved Birmingham Law Centre's grant-making policies. The day to day decision making on individual grants is delegated to an internal 'grants committee'. The potential beneficiaries of its charitable grants-making activities are effectively people facing poverty in Birmingham. This activity is much reduced from the time when it was a major part of the work of the Law Centre's predecessor organisations (Personal Service, Birmingham Money Advice and Grants).

BIRMINGHAM LAW CENTRE

TRUSTEES' REPORT (continued)

31 MARCH 2010

ASYLUM SEEKERS DESTITUTION FUND

The Asylum Seekers Destitution Fund was established in 2003 to assist asylum seekers in and around Birmingham without basic food and shelter, usually because their support and accommodation from the UK Border Agency Asylum Support (formerly the National Asylum Support Service - NASS) have been terminated.

The Fund has continued to assist asylum seekers with grants and emergency accommodation throughout 2009-2010. In addition further projects have been developed to assist asylum seekers, these are as follows:

Hope Housing - short-term emergency accommodation for asylum seekers without basic food and shelter leased at peppercorn rents from three Registered Social Landlords and the Catholic Diocese of Birmingham. Funding was secured from the Heart of Birmingham PCT for "respite accommodation" and financial assistance for pregnant women and new mothers.

The Hope Fund for Children - provides one-off grants to new-migrant pregnant women and new mothers barred from recourse to public funds.

Hope Counselling - established in partnership with the St Martin's Centre for Health and Healing to provide counselling for traumatised asylum-seekers and refugees.

Hope Coventry - In January 2009 the Law Centre began similar work with Coventry Refugee Centre.

At the time of writing discussions are taking place to facilitate the Hope Projects becoming an independent organisation from the Law Centre. We anticipate, however, that close links will be maintained.

VOLUNTEERS AND STUDENTS

The Law Centre continues to receive assistance from volunteers and student placements, in particular the College of Law in Birmingham. Volunteers provide the Charity with flexibility to deliver services direct to specific client groups. The Trustees record their gratitude to all volunteers who have assisted Birmingham Law Centre in its work.

Students on placements from law courses are also able to gain valuable experience at Birmingham Law Centre. For some, these placements can influence their professional career choices to provide not-for-profit professional services. The local schools and communities with whom the Law Centre works also occasionally provides short-term work experience placements. The Trustees welcome the continuation of these links.

BIRMINGHAM LAW CENTRE

TRUSTEES' REPORT (continued)

31 MARCH 2010

PUBLIC BENEFIT

The Trustees have considered the guidance produced by the Charity Commission on the provision of public benefit and they confirm that public benefit has been provided by the range of activities described in the sections above.

FINANCIAL REVIEW

The financial statements, including the notes, have been prepared in compliance with the Statement of Recognised Practice (SORP) "Accounting and Reporting by Charities". The analysis of income and expenditure reflects the classification of activities, together with costs relating to administration.

The Directors/Trustees are pleased to note that there has been an increase in income to £542,463 from £511,906 in 2009. The main single increase has been for Sure Start – Children's Centres work undertaken. There has also been a reduction in both operational and governance costs.

However the final audited accounts for the year show an operational deficit for the year of £29,058. Although this is a significant improvement from the previous year, the trustees are aware that it is important that work continues to bring the Centre to a position of an annual balanced budget. The main cause of the deficit was a change to the Legal Services Commission contract receipts late during the year and without this it was expected that there would not have been any shortfall.

The Trustees have again offset this shortfall with funds from the B-Mag Trustees' Fund as in the previous year.

The Trustees are keenly aware that the Law Centre cannot continue to incur such an annual deficit. It remains of prime importance that new resources and funding continue to be secured.

FUNDING SOURCES

A large amount of funding is dependent on national and local government policy in respect to the funding of advice work and related activities. The specific sources of funding are identified in the audited accounts.

The single largest source of the Charity's income is the contract with the Legal Services Commission (LSC). The contract changed in October 2007 to a new funding regime based on fixed fees paid in arrears for each type of case or work undertaken. The Law Centre's current contract now runs until 14 November 2010.

BIRMINGHAM LAW CENTRE

TRUSTEES' REPORT (continued)

31 MARCH 2010

FUNDING SOURCES (continued)

The Law Centre tendered for a further three year contract which is due to start on 15 November 2010. Recurring delays in announcements from the LSC and various legal actions against the operation of the tender itself have caused a great deal of uncertainty for the Law Centre and many other private sector and not for profit legal providers. At the time of writing, however, the Law Centre has just received confirmation of the level of funding of the new contract with the LSC which is at a higher level than in previous years.

Other funding includes: individual donors, trust funds, Sure Start Children's Centres and national funders such as the Financial Inclusion Fund, Lloyds TSB Foundation and the Equality and Human Rights Commission.

A challenge for the Law Centre along with other advice organisations is that any of these contracts or service-level agreements can come to an end abruptly. This may happen as a result of a change of public policy or due to public finance restrictions. The Trustees are aware of the Law Centre's historic dependency on such funds and, as has been described above, continue to explore diversifying the organisation's sources of income.

Partnerships to attract funding and provide advice services are being developed with other agencies in Birmingham such as 'Aquarius' and 'Birmingham and Solihull Women's Aid'. The trustees believe that in the current challenging financial climate working in partnership with other organisations and diversifying funding is the way forward to sustain the organisation in the future.

Restricted funds are for projects of Birmingham Law Centre where funding has been provided specifically for those projects.

RESERVES POLICY

The Trustees continue to support and monitor the maintenance of reserves. Stated reserves policy remains that the Trustees would aim to hold up to six months' operating costs. It has not been possible to maintain this level of reserves in 2009 - 2010. This, however, continues to be a medium and long term aim.

INVESTMENTS

In view of the continuing uncertainty in financial markets, the Trustees have reviewed the investments held and the current policy remains to maximise funds held on deposit with the Charity's bankers, with interest rates reviewed regularly.

BIRMINGHAM LAW CENTRE

TRUSTEES' REPORT (continued)

31 MARCH 2010

PLANS FOR THE FUTURE

Despite the modest deficit shown in the audited accounts, and the continued uncertainty about Legal Aid income the Trustees are now reasonably optimistic about the short to medium term future of the Law Centre. It is currently quite difficult to make firm budgeting predictions because of the continued uncertainty around LSC contract funding and the current climate of impending public sector cuts. These circumstances may combine to be a threat to the future of the Law Centre, but equally could provide significant opportunities for growth and development.

The new Chief Executive was successful in attracting some extra funding, which has had a positive impact on the accounts for 2009-2010. In addition, the Trustees and the Chief Executive are developing a new strategic plan for the Law Centre, which will guide the future work of the organisation and provide direction for a marketing strategy and income generation plan.

It is already looking likely that there will be several new funding opportunities in the next financial year including the Big Lottery as well as other partnerships that are being developed. We expect to be in a position to report on some positive outcomes in the Trustees Report for 2010-2011.

It continues to be a priority for the Trustees and the Management Team of the Law Centre to diversify the sources of funding available to the organisation partly by developing outreach advice work in partnerships with other agencies – such as SureStart Children's Centres – but also by actively seeking new partners with whom to bid for available funds.

The Law Centre is preparing for the changes to publicly funded legal provision which are expected to come into force in November 2010. Performance under the contract improved significantly in 2009-2010 which has had a positive impact on income for the year.

A further key priority for the Trustees is to obtain core, unrestricted funding for the Law Centre, the lack of which has, considerably hampered the organisation as most of its funding is tied to service level agreements with stringent delivery targets. Work is being carried out to raise the profile of the Law Centre in Birmingham, especially within the private legal sector. A fundraising campaign for voluntary funds has been initiated and discussions are taking place with Birmingham City Council about the possibility of funding in the future.

BIRMINGHAM LAW CENTRE
TRUSTEES' REPORT (continued)

31 MARCH 2010

FUNDS HELD AS CUSTODIAN TRUSTEES ON BEHALF OF OTHERS

The Charity does receive limited funds from other charitable trusts to distribute to specific beneficiaries. These funds are reported in the accounts as part of the B-MAG special and trust funds disclosed with the "Grant Making Restricted Funds". The Trustees of Birmingham Law Centre meet their responsibility to originating external trusts by providing reports as requested by the originating trusts.

TRUSTEES

The Trustees/Directors of the Charity who served during the year were:-

D C Bennett	resigned 9 April 2010
K Kirlew	
Rev N W Johnson	
E Hensel	
M Hunt	
R Choudhury	appointed 7 October 2010
L Heath	appointed 7 January 2010

The Management Committee also has elected and appointed members who provide support to the Directors and Trustees. The following also served on the Committee in 2009/10: -

C Barton	resigned 13 July 2010
----------	-----------------------

COMPANY STATUS

The Charity is a company limited by guarantee. The members of the company are the Trustees. In the event of the company being wound up, the liability in respect of the guarantee is limited to £1 per member.

AUDITORS

Langard Lifford Hall Limited are deemed to be re-appointed under Section 487(2) of the Companies Act 2006

BIRMINGHAM LAW CENTRE

TRUSTEES' REPORT (continued)

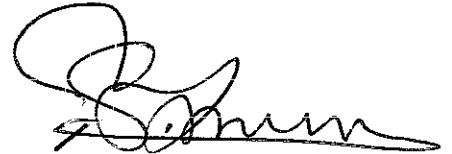
31 MARCH 2010

SMALL COMPANY PROVISION

This report has been prepared in accordance with the special provision for small companies under Part 15 of the Companies Act 2006.

Dolphin House
54 Coventry Road
Small Heath
Birmingham
B10 ORX

On behalf of the Board

A handwritten signature in black ink, appearing to read 'P. Lowen', with a long horizontal flourish extending to the right.

Peter J Lowen
Secretary

13 December 2010

BIRMINGHAM LAW CENTRE

STATEMENT OF TRUSTEES' RESPONSIBILITIES

31 MARCH 2010

Company law requires the Trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity for that period. In preparing those financial statements, the Trustees are required to:

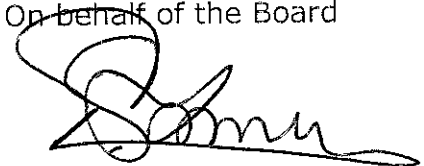
- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going-concern basis unless it is inappropriate to presume that the company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the directors are aware:

- there is no relevant audit information of which the company's auditor is unaware; and
- the directors have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information

On behalf of the Board



Peter J Lowen
Secretary

13 December 2010

BIRMINGHAM LAW CENTRE

STATEMENT OF FINANCIAL ACTIVITY

YEAR ENDED 31 MARCH 2010

INCOMING RESOURCES

	Note	Unrestricted Funds £	Operational Restricted Funds £	Grant Making Restricted Funds £	Total Funds 2010 £	Total Funds 2009 £
Incoming resources from generated funds:						
Investment income		327	-	791	1,118	10,968
Incoming resources from charitable activities:						
Operational grants	3	317,678	224,785	-	542,463	511,906
Grant making grants		-	-	156,729	156,729	394,947
Other incoming resources		-	-	-	-	-
Total incoming resources		<u>318,005</u>	<u>224,785</u>	<u>157,520</u>	<u>700,310</u>	<u>917,821</u>

RESOURCES EXPENDED

Direct charitable expenditure						
Operational costs	4	332,862	239,368	37,377	600,607	613,946
Donations & Grants		-	-	198,009	198,009	268,043
Governance costs	5	8,618	-	-	8,618	15,789
Total resources expended		<u>332,480</u>	<u>239,368</u>	<u>235,386</u>	<u>807,234</u>	<u>897,778</u>
Net surplus / (deficit) in funds		(14,475)	(14,583)	(77,866)	(106,924)	20,043
Re-allocation of funds		14,475	14,583	(29,058)	-	-
Realised gains/(losses) on investment assets		-	-	-	-	(15,658)
Unrealised profits/(losses) on investments		-	-	6,587	6,587	6,811
Net surplus / (deficit) in funds		<u>-</u>	<u>-</u>	<u>(100,337)</u>	<u>(100,337)</u>	<u>11,196</u>
Funds at 1 April 2009		-	-	312,343	312,343	301,147
Funds at 31 March 2010		<u>-</u>	<u>-</u>	<u>212,006</u>	<u>212,006</u>	<u>312,343</u>

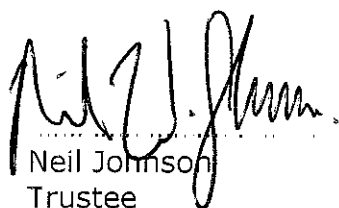
BIRMINGHAM LAW CENTRE


BALANCE SHEET AS AT 31 MARCH 2010

		2010	2009
		£	£
	Note	£	£
<u>FIXED ASSETS</u>			
Tangible assets	8	600	-
Investments	9	<u>48,921</u>	<u>42,334</u>
		49,521	42,334
<u>CURRENT ASSETS</u>			
Debtors	10	3,332	10,297
Cash at bank and in hand		<u>243,196</u>	<u>329,213</u>
		246,528	339,510
Creditors: amounts falling due within one year	11	<u>(84,043)</u>	<u>(69,501)</u>
Net current assets		<u>162,485</u>	<u>270,009</u>
Total assets less current liabilities		<u>212,006</u>	<u>312,343</u>
 <u>RESERVES</u>			
The funds of the charity:			
Restricted funds: held for the purpose of making grants			
	13	212,006	312,343
Funds available for the general use of the Trustees:			
Unrestricted income funds			
General funds			
Total funds		<u>212,006</u>	<u>312,343</u>

These financial statements have been prepared in accordance with the special provisions for small companies under part 15 of the Companies Act 2006 and with the Financial Reporting Standards for Smaller Entities (effective April 2008).

The financial statements on page 14 to 22 were approved by the Board of Trustees on 13 December 2010 and signed on its behalf by:


Neil Johnson
Trustee


Mark Hunt
Treasurer

BIRMINGHAM LAW CENTRE

NOTES ON FINANCIAL STATEMENTS

31 MARCH 2010

1 ACCOUNTING POLICIES

Basis of accounting

The financial statements have been prepared under the historical cost convention and comply with companies Act 2006. The financial statements have been prepared in accordance with Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" published in March 2005 (revised May 2008) and applicable accounting standards.

The company has availed itself of Paragraph 3(3) of Schedule 4 of the Companies Act and adapted the Companies Act formats to reflect the special nature of the charity's activities.

The company has taken advantage of the exemption from preparing a cash flow statement on the grounds that it qualifies as a small company under the Companies Act 2006.

Fund Accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Restricted funds are restricted to the use imposed by the donors or by the purpose of the appeal.

Incoming Resources

All incoming resources are included in the SOFA when the Charity is legally entitled to the income, there is certainty of receipt and the amounts can be quantified with reasonable accuracy.

Resources expended

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

Fixed Assets

All fixed assets are initially recorded at cost.

Depreciation

Depreciation of fixed assets is calculated to write off their cost or valuation less any residual value over their estimated useful lives as follows:

Computers and equipment	50% p a. straight line basis
Fixtures and fittings	20% p a. straight line basis

Pension

The company operates a defined contribution personal pension scheme for the benefit any of its staff who wish to join. The assets of the scheme are administered and held independently from that of the company. Costs are charged to the SOFA when they become payable.

Resources Expended

All expenditure is listed under headings that aggregate the costs related to that activity. Where costs cannot be directly attributed they have been allocated to activities on a basis consistent with the use of the resources.

Investment

Investments are included in the accounts at the lower of their net realisable value or market value. Any increase/decrease in the value of the investment is taken to reserves and is shown on the face of the SOFA.

BIRMINGHAM LAW CENTRE

NOTES ON FINANCIAL STATEMENTS

31 MARCH 2010

2	<u>(DEFICIT) / SURPLUS IN FUNDS</u>	2010	2009
		£	£
	(Deficit) / surplus in funds is stated after charging:		
	Depreciation – owned assets	600	3,678
	Auditors’ remuneration	3,500	3,500
		<u>3,500</u>	<u>3,500</u>

3 **INCOMING RESOURCES FROM CHARITABLE ACTIVITIES**

Operation Grants

	Unrestricted Funds £	Operational Restricted Funds £	Total Funds 2010 £	Total Funds 2009 £
Birmingham City Council	-	30,229	30,229	21,842
West Midlands Probation Board	-	-	-	23,821
Maxi Project – Family Housing Association	-	6,500	6,500	13,000
Equalities and Human Rights Commission	-	26,071	26,071	35,910
SWAP	-	-	-	2,500
Legal Services Commission	160,717	-	160,717	142,711
LSC – Public Funded Certificates	11,603	-	11,603	7,225
Training & Development				
Ashram	-	12,000	12,000	16,000
Castle Vale Community Housing Association	-	2,500	2,500	15,000
Hope Counselling Project	-	4,214	4,214	5,000
Severn Trent	-	-	-	-
Student Placements	-	6,020	6,020	6,020
Sure Start – Children’s Centres	135,270	-	135,270	65,951
Other income	10,088	-	10,088	2,249
Lloyds TSB - Foundation	-	-	-	27,939
Lankelly Chase Foundation	-	14,167	14,167	10,000
Face to Face Debt Advice Project (DTI)	-	111,389	111,389	110,911
Wychall Children’s Centre	-	10,195	10,195	3,354
Administration fees	-	1,500	1,500	2,473
	<u>317,678</u>	<u>224,785</u>	<u>542,463</u>	<u>511,906</u>

BIRMINGHAM LAW CENTRE
NOTES ON FINANCIAL STATEMENTS

31 MARCH 2010

4 DIRECT CHARITABLE EXPENDITURE

<u>Operational Costs</u>	Unrestricted Funds £	Operational Restricted Funds £	Grant Making Restricted Funds £	Total 2010 £	Total 2009 £
Insurance	1,635	1,634	-	3,269	3,792
Subscriptions	2,941	2,940	-	5,881	4,787
Training staff and journals	1,387	1,387	-	2,774	3,717
Telephone, fax and internet	858	4,860	-	5,718	5,635
Stationery and office expenses	4,287	3,508	-	7,795	8,292
Postage	2,556	2,555	-	5,111	4,359
VAT recovered	(2,565)	-	-	(2,565)	(3,246)
Travel expenses	5,195	-	-	5,195	1,957
Sundry expenses	6,456	-	-	6,456	4,653
Auditors' remuneration	2,204	-	-	2,204	2,897
Professional charges	38,805	-	-	38,805	41,109
Salaries	212,091	178,899	34,425	425,415	445,602
Social security	20,426	18,170	2,952	41,548	42,209
Pensions	7,154	8,942	-	16,096	13,810
Rent and rates	18,264	14,944	-	33,208	27,738
Depreciation	300	-	-	300	1,839
Repairs and renewals	104	85	-	189	350
Computer costs	1,764	1,444	-	3,208	4,446
	<u>323,862</u>	<u>239,368</u>	<u>37,377</u>	<u>600,607</u>	<u>613,946</u>

5 GOVERNANCE COSTS

	Unrestricted Funds £	Operational Restricted Funds £	Grant Making Restricted Funds £	Total 2010 £	Total 2009 £
Insurance	1,635	-	-	1,635	1,896
Subscriptions	2,940	-	-	2,940	2,393
Training staff and journals	1,387	-	-	1,387	1,859
Auditors' remuneration	2,204	-	-	2,204	2,896
Professional charges	-	-	-	-	4,790
Salaries	-	-	-	-	-
Social security	-	-	-	-	-
Pensions	-	-	-	-	-
Employee settlements	-	-	-	-	-
Advertising	-	-	-	-	-
Depreciation	300	-	-	300	1,839
Bank charges	152	-	-	152	116
	<u>8,618</u>	<u>-</u>	<u>-</u>	<u>8,618</u>	<u>15,789</u>

BIRMINGHAM LAW CENTRE
NOTES ON FINANCIAL STATEMENTS

31 MARCH 2010

6 TRUSTEES

The Trustees have received no remuneration during the year

7 STAFF COSTS

	2010 £	2009 £
The aggregate payroll costs were: -		
Salaries	425,415	445,602
Social security costs	41,548	42,209
Pension costs	16,096	13,810
	483,059	501,621

The average number of staff employed was 19 (2009: 19) equivalent full time positions.
 No employee received emoluments in excess of £60,000.

8 TANGIBLE FIXED ASSETS

	Computers £	Fixtures and Fittings £	Total £
Cost			
At 1 April 2009	45,468	9,220	54,688
Additions	1,200	-	1,200
31 March 2010	46,668	9,220	55,888
Depreciation			
At 1 April 2009	45,468	9,220	54,688
Charge for the year	600	-	600
31 March 2010	46,068	9,220	55,288
Net book amount			
31 March 2010	600	-	600
31 March 2009	-	-	-

BIRMINGHAM LAW CENTRE
NOTES ON FINANCIAL STATEMENTS

31 MARCH 2010

9 INVESTMENT

Cost or Valuation	£
At 1 April 2009	42,334
Additions	-
Disposals	-
Unrealised profits/ losses on investments	6,587
31 March 2010	<u>48,921</u>

The investments have been valued at the lower of net realisable value or market value.

10 DEBTORS

	2010	2009
	£	£
Amounts falling due within one year:		
Trade debtors	1,096	7,233
Prepayments and accrued interest	2,236	3,064
	<u>3,332</u>	<u>10,297</u>

11 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2010	2009
	£	£
Trade creditors	2,945	1,600
Solicitors' account balance	-	2,988
Social security and other taxes	14,089	17,352
Deferred income	60,586	39,631
Accruals	6,423	4,573
Other creditors	-	3,357
	<u>84,043</u>	<u>69,501</u>

BIRMINGHAM LAW CENTRE

NOTES ON FINANCIAL STATEMENTS

31 MARCH 2010

12 GIFTS IN KIND

The financial statements do not include the value of gifts received in kind. The Charity relies upon help from numerous volunteers without which the Charity would be unable to operate. The contribution from these volunteers cannot be readily quantified, but the Trustees would like to thank everyone for their contribution.

13 ANALYSIS OF RESTRICTED FUNDS

£

Held for the purpose of making grants:

B-Mag Trustees' Fund	129,045
Asylum Seekers Destitution Fund	
- Bank	-
- Cash	-
Funds from third party sources	5,582
Hope Housing Fund	77,379
	<u>212,006</u>

REPRESENTED BY:

Cash at bank	140,821
Investments	48,921
Cash held by brokers	220
Amount due from unrestricted funds	22,044
	<u>212,006</u>

The Charity has received funds from various sources to assist in the relief of poverty. These funds are held in three distinctive areas as above.

The funds held in the "B-Mag trustees' fund" were transferred from the BVSC in 2005. These were transferred with the Charities Commission approval for charitable purposes of Birmingham Law Centre as the trustees direct.

The remaining funds have been given for specific purposes as directed by the donee.

BMAG ASYLUM SEEKERS
DESTITUTION FUND
FOR THE YEAR ENDED
31 MARCH 2010

BMAG Asylum Seekers Destitution Fund is a subsidiary charity of Birmingham Law Centre.

It is governed by a Declaration of Trust dated 6 May 2003 as amended by a directive made 21 November 2003.

The objectives of the fund are to provide assistance in cash and/or in kind towards meeting the needs of destitute people who have made a claim for asylum in the United Kingdom under the 1951 Geneva Convention.

The funds are included in restricted funds, details in Note 13 of the main charity accounts. Bank and cash balances of a similar amount are included in the cash at bank and in hand as stated at the main charity's balance sheet.

STATEMENT OF FINANCIAL ACTIVITY
FOR THE YEAR ENDED 31 MARCH 2010

	2010 £	2009 £
<u>INCOMING RESOURCES</u>		
Grants and donations	-	64,805
<u>RESOURCES EXPENDED</u>		
Grants paid out	-	75,750
Transfer of funds to Hope Housing	1,046	853
Net incoming resources / (resources expended)	(1,046)	(11,798)
Funds at 1 April 2009	1,046	12,844
Funds at 31 March 2010	-	1,046